



**Rotork plc**  
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28 March 2017

Dear Shareholder,

**NOTIFICATION OF SHAREHOLDER DOCUMENTATION AVAILABLE ON ROTORK PLC WEBSITE**

You have previously agreed to receive shareholder documentation from Rotork plc via the Company's website. Accordingly, I am pleased to advise you that the Annual Report 2016 is available on the Company's website at [www.rotork.com](http://www.rotork.com) in the investors' section.

Please find enclosed with this letter a Form of Proxy and Notice of AGM. You are entitled to receive a hard copy of the Annual Report 2016 and other shareholder documentation. If you wish to receive this, please call 0371 384 2280\* (+44 (0) 121 415 7047), or write to Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA, stating your name, shareholding and shareholder reference number.

If you wish to register to receive future notifications issued by the Company by email rather than by letter, please visit our registrar's website at [www.shareview.co.uk](http://www.shareview.co.uk) and complete your portfolio registration details.

By signing up for a Shareview portfolio, you will also be able to view information regarding your holding and change your address and bank details online. We also recommend that all shareholders have their dividends paid directly into their bank or building society account. This is more secure than receiving your dividend by cheque which could arrive late or be lost in the post. The dividend is paid into your account on the payment date which means you do not have to wait for a cheque to clear before the funds are available, and you will still receive a tax voucher detailing each dividend payment to enable completion of your tax return for HMRC.

For general enquiries, including queries regarding your share account, please contact the Company's registrars, Equiniti, on 0371 384 2280\* or (+44 (0) 121 415 7047).

Yours sincerely,

**Stephen R Jones**  
Company Secretary

\* Lines are open 8.30am to 5.30pm, Monday to Friday.